## National Police Clearance REIMBURSEMENT AUTHORISATION FORM



| APPLICANT DETAILS                                  |                                    |                                 |     |
|----------------------------------------------------|------------------------------------|---------------------------------|-----|
| Name:                                              |                                    |                                 |     |
| Address:                                           |                                    |                                 |     |
| Caregiver ID:                                      |                                    |                                 |     |
| Division:                                          | Hawkesbury District Health Service |                                 |     |
| Department:                                        |                                    |                                 |     |
| REIMBURSEMENT DETAILS                              |                                    |                                 |     |
| Reason for reimbursement:                          | National Police Clearance          |                                 |     |
| Note: Descipt of payment must be attached          |                                    |                                 |     |
| Note: Receipt of payment must be attached          |                                    |                                 |     |
| CAREGIVER AUTHORISATION                            |                                    |                                 |     |
| I hereby request                                   | \$                                 | To be reimbursed in my next pay |     |
| Signature:                                         |                                    | Date:                           | / / |
| HR AUTHORISATION                                   | <u> </u>                           |                                 |     |
| I hereby authorise above reimbursement:            | \$                                 | HR<br>Representative:           |     |
| HR Representative signature                        |                                    | Date:                           | / / |
| Payroll Office Use: Payroll Code 666 Processed by: |                                    | Date:                           | / / |
| Signature:                                         |                                    |                                 | . , |
| HR Use: Alesco compliance updated:                 |                                    | Date:                           | / / |
| Signature:                                         |                                    |                                 |     |