

BIOMETRIC COLLECTION AND CONSENT NOTICE

Kronos InTouch Terminal

This Collection and Consent Notice (the **Collection Notice**) has been provided and/or made available to you because St John of God Health Care Inc (**us, we, our**) has collected or will collect, with your consent, personal biometric information about you, when using the Kronos InTouch Terminal (the **Kiosk**). This information is 'sensitive information' under the *Privacy Act 1988* (Cth). This Collection Notice is in addition to our [Privacy Policy](#) and any other privacy-related material that has been made available to you.

Overview: St John of God Health Care have partnered with Kronos to provide an electronic rostering, time and attendance system that utilises finger scanning technology. The Kiosk converts your finger scan into a mathematical representation, which is stored in an encrypted format (**your biometric information**). This information is unique to you and therefore considered 'sensitive information' but it is not a legal fingerprint and is incompatible with other fingerprint devices. No fingerprint images are stored.

Purpose and Use: We will collect your biometric information for the purposes of:

- caregiver identity verification in connection with our delivery of health services;
- administration of rosters;
- accuracy and security in the management of your attendance, pay and entitlements; and
- the safe and efficient operation of our health services and related operations.

Disclosure: Your biometric information may be disclosed to Kronos solely for the Purpose outlined above. Your biometric information may be encrypted, transferred and stored on servers located in the United States, maintained by Kronos, solely for the Purpose outlined above. Any transfer, storage, use or disclosure of your biometric information will be governed by both the Privacy Act and locally applicable data protection laws and regulations. The [Kronos Privacy Policy](#) is also accessible for further information.

Consent: By enrolling your biometric information onto the Kiosk and continuing to use the Kiosk you are consenting to the collection, storage and use of your biometric information for the Purpose outlined above. In the event that you wish to withdraw or withhold this consent then an alternative log on/off process may be available. If you don't consent to the collection of your biometric information or you withdraw your consent, please contact your manager to discuss alternative processes that may be available in your role.

For further information:

Our [Privacy Policy](#) contains information about how you may:

- access your personal information held by us and seek correction of such information;
- make a complaint about a breach of the Privacy Act and how we will deal with such a complaint.

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